Remote Teachers

Tips for Successful Videoconferences

Environment

- Choose a place with a **neutral** background and **as few distractions as possible**.
- Protect your **privacy**.
- Pay attention to your **appearance**.
- Manage your **environment**: noises, other people, etc.

Equipment and connection

- Test your technology and Internet connection **beforehand**.
- Become familiar with the **functions** of the platform you are using.
- Join the videoconference **before** the other participants.
- Only use your **professional** accounts (email, LMS, etc.).

Learners' engagement

- Make learners aware of the importance of respecting the **school rules** and their classroom's **code of conduct**.
- Explain what is expected of them in terms of **tasks** and **behaviours**.
- Offer regular **feedback**.

Learners' participation

- Etablish **routines**.
- Plan **diverse** activities and **divide** them into manageable chunks.
- Schedule regular **interactions**:
  - surveys
  - comprehension checks
  - question periods, etc.

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